



25th April 2025

Dear Parents and Carers,

Welcome back to Term 5 and I trust you all had a restful Spring Break with family and friends. The children have returned to school smiling and, as always, keen to learn. We are even now starting to see some glimpses of, hopefully, sunnier days to come!

The Summer Term is always exceptionally busy so please do take time to have a look at all that is happening across Terms 5 and 6 at Halling! The year group newsletters are available on our website and can be accessed [here](#) by clicking on your child's class and then scrolling down to 'Terms/Topics Information'.

As always, if you have any questions please do catch me or one of our Assistant Headteachers, Miss Eakins or Mrs Nott, at the gate.

*Lisa Taylor*

Ms Lisa Taylor  
Headteacher



## Halling Primary School Diary Dates: Terms 5 & 6



Day:	Event:	Additional Information:
Tuesday 22nd April	First Day of Term 5	
Thursday 24th April	MYG Netball	<ul style="list-style-type: none"> <li>Years 5 &amp; 6, details to follow from Mr Harrison</li> </ul>
Wednesday 30th April	AAT Football	<ul style="list-style-type: none"> <li>Years 3 &amp; 4, details to follow from Mr Harrison</li> </ul>
Thursday 1st May	Class Assembly—Wombats	<ul style="list-style-type: none"> <li>Please arrive at 9:00am via the school hall doors</li> </ul>
Monday 5th May	Bank Holiday	<ul style="list-style-type: none"> <li>No children in school</li> </ul>
Wednesday 7th May	Outdoor Classroom Day	<ul style="list-style-type: none"> <li>Details to follow from Mrs Coleman</li> </ul>
Thursday 8th May	Class Assembly—Flamingos	<ul style="list-style-type: none"> <li>Please arrive at 9:00am via the school hall doors</li> </ul>
Thursday 8th May	Open Class	<ul style="list-style-type: none"> <li>3:20pm—4:00pm</li> </ul>
Mon 12th—Thurs 15th May	Year 6 SATs Week	
Thursday 15th May	Census Day	<ul style="list-style-type: none"> <li>Look out for Donna's special themed menu!</li> </ul>
Friday 16th May	Medway Council Road Safety Talks	<ul style="list-style-type: none"> <li>Years 4 &amp; 5, in school</li> </ul>
Tuesday 20th May	Class Assembly—Ladybirds	<ul style="list-style-type: none"> <li>Please arrive at 9:00am via the school hall doors</li> </ul>
Thursday 22nd May	MYG Tag Rugby	<ul style="list-style-type: none"> <li>Years 5 &amp; 6, details to follow from Mr Harrison</li> </ul>
Thursday 22nd May	PTA Outdoor Disco	<ul style="list-style-type: none"> <li>Details to follow from the PTA</li> </ul>
Friday 23rd May	Last day of Term 5	
Monday 2nd June	First Day of Term 6	
Tuesday 3rd June	Sports Day	<ul style="list-style-type: none"> <li>Details to follow from Mr Harrison</li> </ul>
Thursday 5th June	MYG Football	<ul style="list-style-type: none"> <li>Years 5 &amp; 6, details to follow from Mr Harrison</li> </ul>
Tuesday 10th June	Reserve Sports Day	<ul style="list-style-type: none"> <li>Details to follow from Mr Harrison</li> </ul>
Thursday 12th June	Class Assembly—Owlets	<ul style="list-style-type: none"> <li>Please arrive at 9:00am via the school hall doors</li> </ul>
Friday 13th June	PTA Father's Day Gift Shop	<ul style="list-style-type: none"> <li>Details to follow from the PTA</li> </ul>
Tuesday 17th June	Father's Day Breakfast	<ul style="list-style-type: none"> <li>Details to follow from Ms Taylor</li> </ul>
Tuesday 17th June	Kittle Photographic—Class Photos	<ul style="list-style-type: none"> <li>Please make sure your Arbor permissions are up to date</li> </ul>
Thursday 19th June	Class Assembly—Ducklings	<ul style="list-style-type: none"> <li>Please arrive at 9:00am via the school hall doors</li> </ul>
Friday 20th June	Medway Road Safety Visit	<ul style="list-style-type: none"> <li>Year 5, in school</li> </ul>

Thursday 26th June	MYG Kwik Cricket	• Years 5 & 6, details to follow from Mr Harrison
Wednesday 2nd July	Hearing and Vision Checks	• Year R, in school
Thursday 3rd July	Class Assembly—Leopards	• Please arrive at 9:00am via the school hall doors
Monday 7th July	Staff Development Day	• No children in school
Tuesday 8th July	MYG Athletics	• Years 5 & 6, details to follow from Mr Harrison
Wednesday 9th July	AAT Year 6 Leavers' Ceremony	• Rochester Cathedral, details to follow
Wednesday 9th July	Rocksteady Concert	• In school
Thursday 10th July	PTA Sponsored Event	• Details to follow from the PTA
Tuesday 15th July	AAT Athletics	• Years 5 & 6, details to follow from Mr Harrison
Wednesday 16th July	Year 6 Production	• 9:30am—11:00am, in school
Wednesday 16th July	Medway Council Road Safety—Seatbelt sled	• Year 5, in school
Wednesday 16th July	PTA Outdoor Disco	• Details to follow from the PTA
Thursday 17th July	Year 6 Production	• 5:00pm—6:30pm, in school
Tuesday 22nd July	Year 6 Prom	• 5:00pm—7:00pm, in school
Wednesday 23rd July	Year 6 Leavers' Service and Shirt Signing	• 9:15am-10:30am approx, in school
Wednesday 23rd July	Last Day of Term 6	
1st September 2025	Staff Development Day	• No children in school
2nd September 2025	Staff Development Day	• No children in school
Wednesday 3rd September	First Day of Term 1	

### Year 6 SATs

Please be reminded that Year 6 SATs are taking place from  
Monday 12th May—Thursday 15th May 2025.

### School Ties for Years 3-6

School ties are available to purchase throughout the year via the 'Shop' in the Arbor App.  
If your child is in Year 2, they will need to wear a school tie from September.

### Class Assemblies

In Term 5, the following classes will be sharing their learning in a class assembly: Wombats (1st May), Flamingos (8th May) and Ladybirds (20th May).

In Term 6, the following classes will be sharing their learning in a class assembly: Owlets (12th June), Ducklings (19th June) and Leopards (3rd July).

These class assemblies will all start at **9:05am** in the **school hall**.

Entry will be through the hall doors, just after 9:00am.

Younger children and grandparents are all welcome too!



# World Book Day!





# Comic Relief - Red Nose Day!



**Well done and thank you,  
everyone!**

**Together we raised **£1191.20**  
for Comic Relief!**



**March 2025**

**Halling Primary School**

# Halling is now on Instagram and Facebook!

Follow us on the social media platforms for the latest updates from the school:



**@HallingPrimarySch**



**/HallingPrimarySchool**



**Please remember to update  
your social media permissions  
in Arbor!**

**We have lots we want  
to be able to photograph and  
share with you all on our new  
platforms!**

# Kagan Update

Kagan continues to be embedded across all areas of the school, with a recent focus being on class and team building. Class and team builder activities are very well received by the children on Tuesday mornings in assembly time, with more and more wild games and activities being introduced as staff get braver with their ideas!

Classes often send updates via social media, so it is well worth checking out our new social media platforms - see page 6 of newsletter. We also share the weekly celebration, which is chosen by a different member of staff each week and shared with the children during Monday's assembly.

A parent workshop was recently held by Mrs Nott and Mrs Reid, where we gave more details about the benefits of class and team builders.

More information about Kagan can be found on our school website - please visit the curriculum overview area for more details:

[Curriculum Overview: Broad and Balanced Syllabus](#)

# Halling Parish Council - VE Day

## Halling Parish Council VE Day Events

Halling Parish Council have been in contact with Halling and asked us to share details of the events that they are hosting for VE Day this year, which is the **80th anniversary**.

On **Thursday 8th May**, the beacon will be lit at **The Mound at 21:00**. This is a free event for all to attend, but please be aware that there will be no toilets or refreshments available. The school site will have parking for **disabled visitors only** and will have marshals available to help.

On **Saturday 10th May**, there will be a '**Parade of Light and Peace**' that will leave from **Saint John the Baptist Church at 14:00** and will finish at **Forge Green** (by the war memorial) at **15:00**. A family event is being held on the recreation ground with a singer and bouncy castles. Attendees are invited to wear **1940s style clothing**.

Whilst the school will be helping to make the paper lanterns for the children to use at the parade, unfortunately, no members are able to attend the parade itself, so children will need to remain in the care of their responsible adults for this event.

If you have any questions regarding these events, please contact the Parish Council directly or via their website: <https://www.halling-pc.gov.uk/community/halling-parish-council-17817/home/>





# WOW - The Walk to School Challenge

Halling Primary School has chosen to be part of an exciting behaviour-change initiative to encourage more children and their families to walk to school. **WOW – the walk to school challenge** is delivered by Living Streets, the UK charity for everyday walking, to help as many children as possible to experience the benefits of walking to school.

The pupil-led challenge will see children self-report how they get to school every day. If they travel sustainably at least once a week for a month, they get rewarded with a badge. It's that simple!

## What are the benefits of walking to school?

Walking to school helps children feel happier and healthier. They arrive refreshed, healthy and ready to learn. More families walking means fewer cars on the road, helping to reduce congestion and pollution at the school gates.

## What if we can't walk to school?

If you live too far away or don't have time to walk the whole way to school, you can Park and Stride to help your child earn their WOW badge. Simply park, hop off public transport or ask your taxi to stop at **least ten minutes away** from the school and walk the remaining journey.

## What is a WOW badge?

There is a unique WOW badge to earn every month if you walk, wheel, cycle, scoot or Park and Stride at least once a week. Each badge has been designed by a pupil from across the UK as part of an annual WOW Badge Design Competition.

The badges are made in Cornwall from repurposed plastic material that was otherwise destined for landfill, including fridge trays, plastic plates and yoghurt pot off-cuts. For more information, please visit: [WOW - the walk to school challenge](https://www.livingstreets.org.uk/wow)

In the UK, thousands of schools and around one million pupils are enjoying the benefits of walking to school with WOW. **Will you join us?**







# Halling's Head Pupils: 2024-2025



## Pupil Voice

Halling has some new suggestion boxes which have started to be used by pupils. They are used for ideas to help and improve the school and to ensure that children at Halling have a voice. Some suggestions have included: a new reading system, healthier options on the lunch menu and much more. Every Monday, the Communications Team meet up with Mrs Nott and go through the suggestions to make sure pupil voices at Halling are heard!



# IRISH DANCING CLASSES COMING TO HALLING PRIMARY SCHOOL

- Girls & boys aged 4 and above
- Wednesdays 5:45pm-6:45pm
- £6 per class
- Limited spaces available
- FIRST TWO CLASSES FREE
- Starting Wednesday 5th March

Contact Emily on 07522686454  
[thekentacademyofirishdance@outlook.com](mailto:thekentacademyofirishdance@outlook.com)

## KS2 Fruit Trolley!

A Pupil Voice 'Action Team' set up a healthy eating fruit and vegetable tuck shop for the children in Key Stage 2 - Years 3, 4, 5 and 6.



If your child is in one of these year groups and would like to buy a piece of fruit at morning break time, **all items cost 25p.**

**This will continue to run as long as there is demand!**

Please remember that we are a nut and seed-free school, thank you!



## Medicines and Creams

If your child needs to take **any form of medication** (including the application of creams/gels) whilst in school, a **form must be completed.**

Please pop into the office to complete this with Miss Bradley, Mrs Beeching or Mrs Carr-Taylor, so that we can ensure the medication is safely stored and administered/recorded/logged correctly.



Please may we take this opportunity to kindly request that all scooters and bikes continue to be 'walked' when on the school site.

This ensures that everyone is kept as safe as can possibly be during our busy drop-off and pick-up times!

**Thank you to all those who do 'walk' them!**



## CCSN Ink Cartridge Collection

If you have any new/used printer ink cartridges you would like to dispose of, we have a recycling point in the school office and all proceeds go to the 'Critical Care Support Network' charity. They do not accept Laser/Toner cartridges.

**Thank you!**



School drop-off and pick-up times are always exceptionally busy which is one of the reasons why we have members of staff stationed at the gates. Please do keep a close eye on toddlers who can easily get lost in the sea of parents and carers, as we cannot always guarantee that a member of staff will be on the main car park gate.







Thank you to all those parents and carers who are now parking much more considerately during drop-off and pick-up times.

We have received a fewer number of complaints from local residents, parents and carers, combined.

As we know, the school run is such a busy time and the roads closest to school always become heavily congested.

**The safety of our children and their families is a priority and the last thing we want is for anyone to get hurt.**

Thank you if you have been participating in our WOW initiative - see page 8 of newsletter. The children are certainly very proud of their badges.



**Please continue to be respectful of our neighbours and school community. One of Halling's Core Values is: Respect.**



Please may we take this opportunity to kindly remind you that if you are driving onto the school site, the speed limit is 5mph at all times.

Thank you!



Medway Council are still recruiting for a Road Crossing Patrol. Please do share this information with anyone who you think may be interested. They will need to apply online via the Medway Council website.

Thank you!

## Safeguarding at Drop-Off and Pick-Up Times

For safeguarding reasons, please can you ensure that your children are supervised when entering our school site.

No children should be going up on to our school field, using our outdoor gym equipment or playing in our multi use games arena. These areas are strictly out of bounds.

We also politely request that our school playground resources and equipment are not used, before or after school.

Thank you for your support.

# Your School Lottery

Halling Primary School PTA are fundraising through: [Your School Lottery](https://yourschoollottery.co.uk)



**SUPPORT OUR LOTTERY TODAY**

**£1 per week**

**Weekly cash prizes**

**£25,000 jackpot**

**YOUR SCHOOL LOTTERY**

**£1 TICKET**

**Splitting the £1.00**

**How it works...**

It's simple—choose 6 numbers between 0-9 and if they match the weekly lottery draw, you win great prizes. One of our players will win a cash prize every week, maybe even the £25k jackpot! Tickets cost just £1 per week and the proceeds are donated to Halling Primary School

Every Saturday at 8pm the numbers are drawn and posted online. Winners are notified by email and winnings paid into the account of your choice.

The easiest way to join our lottery is online at [YourSchoolLottery.co.uk](https://YourSchoolLottery.co.uk) by direct debit or debit card.

**It's so easy to join and will make a real difference to Halling Primary School**

**The Maths...** 100 tickets sold a week means  
= **£30 weekly cash prize**  
= **£2,080 a year for our school**

**40p goes to our school**  
**36p goes to cash prizes**  
**20p goes to admin costs**  
**4p goes to VAT**

To start supporting, visit:  
**[yourschoollottery.co.uk](https://yourschoollottery.co.uk)**  
and search for: Halling Primary

GambleAware 18+

# ASDA Cashpot for Schools

ASDA's Cashpot for Schools initiative has now expired and we can now reveal that everybody collectively raised **£210** for the school!

**Thank you to everybody that thought of us when scanning their shopping!**

# Easy Fundraising

Halling Primary School PTA are fundraising through: [Easyfundraising](https://www.easyfundraising.org.uk)



## Raise FREE donations for

Halling Primary School

## every time you shop online

Find us on [easyfundraising.org.uk](https://www.easyfundraising.org.uk)

Shop at over 4,000 online stores



### GET STARTED

## How to support Halling Primary School

- 1 Sign up**  
Provide us with a few details to set up your profile with easyfundraising.
- 2 Download our browser extension**  
Our Donation Reminder plug-in pops up automatically when you shop to let you know when a donation is available.
- 3 Track your donations**  
You'll be able to see how much you've raised in your account and we'll send updates on when Halling Primary School gets paid.



Quite simply, Halling Primary School still needs new members to continue and develop all the great things that our current PTA have started to develop.

Thank you to those parents who have stepped forward and already got themselves involved this academic year - your support is very much appreciated by all!

Halling's PTA continue to seek new members, if you are interested in joining and want to find out more, please don't hesitate to contact the PTA directly via email:



[PTA@halling.medway.sch.uk](mailto:PTA@halling.medway.sch.uk)

We continue to make great strides in working together with you all as parents and carers at Halling Primary School to make positive changes for everyone.

'Your Voice Matters' to us and we can only continue to make these changes if we know about them so thank you for your comments, suggestions and possible solutions when you feel we haven't quite got things right! Thank you also for your positivity when we do get things right - it means a lot!

If you should have any worries or concerns, your child's class teacher should be your first port of call. Should you then wish to speak to a member of the Senior Leadership Team please email the office to make an appointment with either Mrs Nott (Assistant Headteacher for KS2), Miss Eakins (Assistant Headteacher for KS1 & SENDCo), Mrs Coleman (EYFS Lead) or Ms Taylor (Headteacher).

You can, of course catch us on the gate too!

Our Complaints Policy can be found [here](#).

### PE/Sports Newsletter

Mr Harrison, along with the help of our pupils, produces a termly PE/Sports Newsletter to showcase all of the amazing sporting achievements across the school.



The Newsletters are on our website and can be accessed by visiting: [Newsletters of Halling Primary School](#)

Watch this space...

## Attendance and Punctuality

In order to reduce the number of children arriving late for school in the morning, we thought it would be another good opportunity to remind you of the following points:

- Pupils must arrive in school by **08:50** on each school day.
- The register for the first session will be taken from 08:45 and will be kept open until 08:50.
- A pupil who arrives late via the office (after the register has closed at 08:50) but before 09:00, will be marked as late, using the L code.
- A pupil who arrives after 09:00 will be marked as late or absent, using the U code (unauthorised).

[Please do read our Attendance Policy on our website here.](#)

### Good time keeping at Halling Primary School means...

...being in school, on  
time, every day,  
ready to learn.

3

DAYS LOST

5 minutes late  
every day

6.5

DAYS LOST

10 minutes late  
every day

10

DAYS LOST

15 minutes late  
every day

13

DAYS LOST

20 minutes  
late every day

19

DAYS LOST

25 minutes  
late every day



At Halling, pupils must  
arrive in school by 08:50 on  
each school day.

Did you know? If you are  
15 minutes late each  
day you will have  
missed a full 2 weeks of  
school in one year?

Poor punctuality  
results in less  
chance of  
success.

Very poor punctuality  
results in a serious  
impact on education  
and reduced life  
chances.

# Is Your Child Missing Out?

The school could be missing out on funding of up to £1,455 per year to help further support your child!

## What is Pupil Premium?

Pupil Premium is a grant given out to schools for each child, from a family on low income. The school uses it to plan and support learning opportunities for these children.

## Do you receive any of the following?

- Income support
- Income-based Jobseekers allowance
- Child Tax Credit only, with income less than £16,190
- The guarantee element of Pension Credit
- Income-related Employment and Support Allowance
- Asylum Seekers Support
- Working Tax Credit
- Universal Credit

**Apply now!**



To apply online visit:  
<https://www.kent.gov.uk/education-and-children/schools/free-school-meals> or if you would like help with your application, please visit the office who will assist you.







**HALLING**  
Primary School

# The Safeguarding Team

Halling Primary School is committed to safeguarding and promoting the welfare of children.  
We require all staff, volunteers and visitors to share this commitment.

If you are concerned about the safety of any child in our school, or a member of staff or volunteer,  
**YOU MUST** report it to one of our Designated Safeguarding Team.

## The Designated Safeguarding Team are:



**Ms Shona Eakins**

ASSISTANT HEADTEACHER,  
SENDCo & DSL



**Mrs Debbie Tyler**

PASTORAL LEAD,  
SENIOR MENTAL HEALTH LEAD & DDSL

If the concern is  
about our DSLs,  
please contact the  
Chair of Governors:

**Julie Rattenbury**  
([julie.rattenbury@halling.medway.sch.uk](mailto:julie.rattenbury@halling.medway.sch.uk))



**Ms Lisa Taylor**

HEADTEACHER & DDSL



**Mrs Ellie Nott**

ASSISTANT HEADTEACHER & DDSL



**Mrs Claire Coleman**

EARLY YEARS LEAD & DDSL

Disclosures from pupils are referred to the designated adult responsible for Safeguarding.  
All cause for concerns must be made via Halling's online reporting system: CPOMs.  
If you believe that a child is at risk of immediate significant harm, please contact the DSL or DDSLs  
directly. An acknowledgment will be made.

Please note: all referrals must initially go through Ms Eakins or Mrs Debbie Tyler (in Ms Eakins' absence). The Senior Leadership Team and Inclusion Team will have responsibilities regarding children under Social Services or with Child Protection issues.



February 2025

We have an email account that has been set  
up specifically for safeguarding emails:

[safeguarding@halling.medway.sch.uk](mailto:safeguarding@halling.medway.sch.uk)

This email account is monitored daily by the  
DSL, Ms Shona Eakins and the DDSLs,  
Mrs Debbie Tyler, Mrs Ellie Nott and Ms Lisa  
Taylor.

# 2024-2025 Term Dates



## TERM DATES: 2024 - 2025

Term 1	Tuesday 3 <sup>rd</sup> September – Tuesday 22 <sup>nd</sup> October 2024
Break	Wednesday 23 <sup>rd</sup> October – Friday 1 <sup>st</sup> November 2024
Term 2	Monday 4 <sup>th</sup> November – Friday 20 <sup>th</sup> December 2024
Break	Monday 23 <sup>rd</sup> December 2024 – Monday 6 <sup>th</sup> January 2025
Term 3	Tuesday 7 <sup>th</sup> January – Friday 14 <sup>th</sup> February 2025
Break	Monday 17 <sup>th</sup> February – Friday 21 <sup>st</sup> February 2025
Term 4	Monday 24 <sup>th</sup> February – Friday 4 <sup>th</sup> April 2025
Break	Monday 7 <sup>th</sup> April – Monday 21 <sup>st</sup> April 2025 Good Friday – 18 <sup>th</sup> April 2025, Easter Monday – 21 <sup>st</sup> April 2025
Term 5	Tuesday 22 <sup>nd</sup> April – Friday 23 <sup>rd</sup> May 2025 Bank Holiday – Monday 5 <sup>th</sup> May 2025
Break	Monday 26 <sup>th</sup> May – Friday 30 <sup>th</sup> May 2025
Term 6	Monday 2 <sup>nd</sup> June – Wednesday 23 <sup>rd</sup> July 2025

## SCHOOL STAFF DEVELOPMENT DAYS & TRUST DAYS (CHILDREN DO NOT ATTEND)

Monday 2<sup>nd</sup> September 2024  
 Wednesday 23<sup>rd</sup> October 2024  
 Monday 6<sup>th</sup> January 2025  
 Friday 14<sup>th</sup> March 2025  
 Monday 7<sup>th</sup> July 2025

# 2025-2026 Term Dates



## TERM DATES: 2025 - 2026

Term 1	Wednesday 3rd September – Thursday 16 <sup>th</sup> October 2025
Break	Friday 17 <sup>th</sup> October – Monday 27 <sup>th</sup> October 2025
Term 2	Tuesday 28 <sup>th</sup> October – Friday 19 <sup>th</sup> December 2025
Break	Monday 22 <sup>nd</sup> December 2025 – Monday 5 <sup>th</sup> January 2026
Term 3	Tuesday 6 <sup>th</sup> January – Friday 13 <sup>th</sup> February 2026
Break	Monday 16 <sup>th</sup> February – Friday 20 <sup>th</sup> February 2026
Term 4	Monday 23 <sup>rd</sup> February – Thursday 2 <sup>nd</sup> April 2026
Break	Friday 3 <sup>rd</sup> April – 17 <sup>th</sup> April 2026 Good Friday – 3 <sup>rd</sup> April 2026, Easter Monday – 6 <sup>th</sup> April 2026
Term 5	Monday 20 <sup>th</sup> April – Friday 22 <sup>nd</sup> May 2026 Bank Holiday – Monday 4 <sup>th</sup> May 2026
Break	Monday 25 <sup>th</sup> May – Friday 29 <sup>th</sup> May 2026
Term 6	Monday 1 <sup>st</sup> June – Tuesday 21 <sup>st</sup> July 2026

## SCHOOL STAFF DEVELOPMENT DAYS & TRUST DAYS (CHILDREN DO NOT ATTEND)

Monday 1<sup>st</sup> September 2025  
 Tuesday 2<sup>nd</sup> September 2025  
 Friday 17<sup>th</sup> October 2025  
 Monday 27<sup>th</sup> October 2025  
 Monday 5<sup>th</sup> January 2026  
 Friday 13<sup>th</sup> March 2026  
 Monday 6<sup>th</sup> July 2026



# Halling Primary School

## Need a space for your club or event?



### Availability

**School hall available weekdays from 6pm.**

**On weekends, the hall is available all day.**

**At Halling Primary School, our school hall is available for parties at just £60 for 4 hours.**

**If clubs wish to hire the hall, this is at a cost of £16 per hour.**

**We also have the field available for £10 per hour.**



**For more information, or to hire our facilities, please contact :**

**[finance@halling.medway.sch.uk](mailto:finance@halling.medway.sch.uk)**